

Student Resource (Income) Re-Evaluation

2013-2014

Priority Deadline*: April 15, 2013

**Forms received after the priority deadline will be processed in the order in which they are received after the start of fall classes. This will not delay the current fall financial aid award.*

The 2013-2014 financial aid awards are based on 2012 calendar year income and resources. In some cases, special circumstances may qualify for a re-evaluation of financial need. This re-evaluation is performed using financial data corresponding to either the current calendar year or the twelve-month academic year. We **cannot** decrease your income due to **market losses** or **credit payments** due to consumer debt. **Any changes to financial aid awards will be contingent on the type of funds available and eligibility policies and regulations.** Allow up to **four weeks** for processing. This time may vary depending on the time of the year and volume of requests our office receives.

Type or write in **BLACK ink. DO NOT use pencil.**

STUDENT LAST NAME:	FIRST:	MI:	STUDENT ID #:
LOCAL ADDRESS:			ZIP:
PHONE:		E-MAIL:	
<input type="checkbox"/> UNDERGRADUATE <input type="checkbox"/> GRADUATE <input type="checkbox"/> NATIVE AMERICAN <input type="checkbox"/> NURSING <input type="checkbox"/> PHARMACY <input type="checkbox"/> ARIZONA ASSURANCE			

If there have been changes in your financial situation since 2011, **you must do all of the following:**

- Complete **Section 1** (use the space below *or* attach a separate letter, signed and dated).
- Complete either **Section 2 and/or Section 3** (one *or* both may apply).
- Attach copies of receipts/statements for expenses and all supporting documentation. **Include your name and student identification number on each page of all documents.**

This form is continued on second page

2. Enter your total **UNUSUAL AND NECESSARY EXPENSES** (see list below) for both the calendar and academic years. Attach an itemized list of individual expenses and the date paid if the total contains more than one expense. You should also attach receipts or statements for all claimed expenses. **(Check all that apply):**

Consumer/credit card indebtedness will not be considered.

- Medical treatment: provide a copy of the statement(s) from the insurance provider, pharmacy or medical facilities, stipulating the amount of the medical expenses paid that were **not covered by insurance or deducted on your 2012 tax return.**
- Private education tuition (K-12): provide a copy receipt of tuition payments.
- Tax liens: provide statement from Internal Revenue Service and/or State Tax Board indicating monthly payment amount on back taxes owed.
- Court ordered payments: provide a copy of receipt of payments.
- Other, please describe: _____

TOTAL	CALENDAR YEAR EXPENSES JANUARY 2013 - DECEMBER 2013	ACADEMIC YEAR EXPENSES JULY 2013 - JUNE 2014
UNUSUAL AND NECESSARY EXPENSES (12 mo.)	\$	\$



3. INCOME REDUCTION. Enter your projected earned income, other income and nontaxable income as applicable for both the calendar and academic years. **DO NOT LEAVE ANY BLANKS! Enter zero if no amount is applicable.** Attach supporting documentation as noted below. **(Check all circumstances that have reduced your income.):**

- Unemployment: provide a copy of your employment termination letter, including verification of severance pay or retirement benefits (or the lack thereof), or a copy of a letter or statement establishing the amount of your eligibility for unemployment benefits.
- Disability or Injury: provide copies of statements reflecting your eligibility for benefits, monthly amount and start and end dates of payments.
- Loss of Other Income: provide a copy of your termination notice of other income (e.g., social security benefits, trust payments, alimony, child support).
- Report of One Time Income: provide a copy of your 2012 1099-R or other financial statement of one time income (e.g., early IRA distribution, conversions and rollovers).
- Divorce, Separation or Death of Spouse: provide the date of the event, and copies of supporting documentation or certificates.

Income earned from work by student :	\$	\$
Income earned from work by spouse :	\$	\$
Other taxable income and benefits: Examples include: interest/dividend income, rental income, unemployment, alimony, taxable portion of social security or retirement, etc. Attach an itemized list to include the source and amount if the total contains more than one type.		
Non-taxable income and benefits: Examples include: untaxed portion of social security or retirement income, child support, welfare benefits (not food stamps), worker's compensation, and other income not reported on this form.		

4. CERTIFICATION: I certify that the above is based on the best information available at this time. I understand that additional documentation may be required to clarify my/our circumstances.

Student Signature	Date
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