

# SCHOLARSHIP DESIGNATION FORM

Thank you for supporting students at the University of Arizona! All disbursements of funds (institutional or donor based) by the University are non-refundable to the dispensing authority once they have been given to the students. We verify that students are enrolled only at the time funds are disbursed (up to ten days prior to term start).

**\*\*\*This form should only be completed by donors.\*\*\***

Scholarship Name		Scholarship Amount
Name of Student		
UA Student ID (8 digit)	Date of Birth	

**This scholarship check should be applied as follows:**

## Academic Year

Current: Aug 2024 – Jul 2025       \_\_\_\_\_

## Term

Fall term only (August – December)

Both Fall and Spring terms (August – May)

Spring term only (January – May)

Summer term only (May – August)

## Enrollment

Release funds at full-time enrollment (12 units for Undergraduate/9 units for Graduate students)

Release funds at *less* than full-time enrollment

**Will another check be sent for this student during this academic year?**

Yes: Term \_\_\_\_\_ Amount \_\_\_\_\_       No

## Scholarship Donor Information

Contact Person	Signature of Contact Person
Email Address	Phone Number
Mailing Address	City, State, & Zip Code

Select if scholarship donor information should remain anonymous

## Physical Checks

- Make checks payable to **The University of Arizona**.
- Checks made out to both the student and the institution will cause delays in processing.
- Please send both the check AND this form together to the address listed below:

**Office of Scholarships and Financial Aid**

**PO Box 210066, Room 208**

**Tucson, AZ 85721-0066**

Note: Scholarship donor funds are typically processed in 1-2 weeks once received. Processing times increase at the start of each semester (August and January) due to increased scholarship check volume.



**SCHOLARSHIPS  
& FINANCIAL AID**

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P.O Box 210066 | Tucson, AZ 85721-0066  
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financialaid.arizona.edu