

SCHOLARSHIP DESIGNATION FORM

Thank you for supporting students at the University of Arizona! All disbursements of funds (institutional or donor based) by the University are non-refundable to the dispensing authority once they have been given to the students. We verify that students are enrolled only at the time funds are disbursed (up to ten days prior to term start).

*****This form should only be completed by donors.*****

Scholarship Name		Scholarship Amount
Name of Student		
UA Student ID (8 digit)	Date of Birth	

This scholarship check should be applied as follows:

Academic Year

☐ Current: Aug 2025 – Jul 2026 ☐ _____

Term

☐ Fall term only (August – December)

☐ Both Fall and Spring terms (August – May)

☐ Spring term only (January – May)

☐ Summer term only (May – August)

Enrollment

☐ Release funds at full-time enrollment (12 units for Undergraduate/9 units for Graduate students)

☐ Release funds at *less* than full-time enrollment

Will another check be sent for this student during this academic year?

☐ Yes: Term _____ Amount _____ ☐ No

Scholarship Donor Information

Contact Person	Signature of Contact Person
Email Address	Phone Number
Mailing Address	City, State, & Zip Code

☐ Select if scholarship donor information should remain anonymous

Physical Checks

- Make checks payable to **The University of Arizona**.
- Checks made out to both the student and the institution will cause delays in processing.
- Please send both the check AND this form together to the address listed below:

Office of Scholarships and Financial Aid

PO Box 210066, Room 208

Tucson, AZ 85721-0066

Note: Scholarship donor funds are typically processed in 1-2 weeks once received. Processing times increase at the start of each semester (August and January) due to increased scholarship check volume.



1401 E. University Blvd | Admin Bldg · Room 208
P.O Box 210066 | Tucson, AZ 85721-0066
TEL: 520.621.1858 · FAX: 520.621.9473
financialaid.arizona.edu