SCHOLARSHIP DESIGNATION FORM

Thank you for supporting students at the University of Arizona! All disbursements of funds (institutional or donor based) by the University are non-refundable to the dispensing authority once they have been given to the students. We verify that students are enrolled only at the time funds are disbursed (up to ten days prior to term start).

*****This form should only be completed by donors.*****

Scholarship Name		**Scholarship Amount**
Name of Student		
UA Student ID (8 digits)	**Date of Birth**	

This scholarship check should be applied as follows:

Academic Year

☐ Current: Aug 2025 – Jul 2026 ☐ Upcoming: Aug 2026 – Jul 2027 ☐ _____

Term

☐ Fall term only (August – December) ☐ Both Fall and Spring terms (August – May)

☐ Spring term only (January – May) ☐ Summer term only (May – August)

Enrollment

☐ Release funds at full-time enrollment (12 units for Undergraduate/9 units for Graduate students)

☐ Release funds at *less* than full-time enrollment

Will another check be sent for this student during this academic year?

☐ Yes: Term _____ Amount _____ ☐ No

Scholarship Donor Information

Contact Person	**Signature of Contact Person**
Email Address	**Phone Number**
Mailing Address	**City, State, & Zip Code**

☐ **Select if scholarship donor information should remain anonymous**

Physical Checks

- Make checks payable to **The University of Arizona.**
- Checks made out to both the student and the institution will cause delays in processing.
- Please send both the check AND this form together to the address listed below:

Office of Scholarships and Financial Aid
PO Box 210066, Room 208
Tucson, AZ 85721-0066

Note: Scholarship donor funds are typically processed in 1-2 weeks once received. Processing times increase at the start of each semester (August and January) due to increased scholarship check volume.

ARIZONA SCHOLARSHIPS & FINANCIAL AID

1401 E. University Blvd | Admin Bldg · Room 208
P.O Box 210066 | Tucson, AZ 85721-0066
TEL: 520.621.1858 · FAX: 520.621.9473
financialaid.arizona.edu